



City of Westminster

Cabinet Member Report

Decision Maker: Cabinet Member for Sustainability and Parking

Date: 28 January 2016

Classification: For General Release

Title: Proposed implementation of electric vehicle recharging points at selected Car Club bays.

Wards Affected: All

Better City, Better Lives Summary This scheme contributes to the City for all Policy by providing more sustainable modes of transport through increased availability to electric vehicle charge points and car sharing.

Key Decision: No

Financial Summary: The scheme is estimated to cost up to £298,000 for the design and implementation of the electric vehicle Car Club bays. Funding for this programme is provided externally from DEFRA and GLA's Air Quality Funds and TfL (LIP 2015/16).

Report of: Stuart Love – Executive Director, City Management and Communities

Report Author: Michelle Lucas-Jones - Project and Programme Manager

1.0 EXECUTIVE SUMMARY

1.1 This report seeks approval to:

- implement new electric vehicle recharging points at selected Car Club bays;
- modify and make traffic regulation orders;
- commit capital expenditure of £298,000 required to complete the implementation of these works;
- delegate authority to the Executive Director of City Management and Communities to approve the phased programme of works in consultation with the Cabinet Member for Sustainability and Parking.

2.0 RECOMMENDATION

2.1 That approval be given to implement new electric vehicle recharging points at selected Car Club bays.

2.2 That approval be given to modify and make traffic regulations orders in accordance with the Road Traffic Regulations Act 1984 necessary to accommodate the new electric vehicle Car Club bays.

2.3 That approval be given to commit capital expenditure of £298,000 to cover the design and implementation of these works

2.4 That approval be given to delegate authority to the Executive Director of City Management and Communities to approve the phased programme of works in consultation with the Cabinet Member for Sustainability and Parking.

3.0 REASONS FOR DECISION

3.1 This decision will contribute to air quality improvement in the City and will support compliance with the City Council's statutory duties for local air quality management (LAQM) under Part IV of the Environment Act 1995 and the City's Air Quality Action Plan 2013.

3.2 Total funding available for this project is £298,800 secured through the Department for Environment, Food & Rural Affairs (DEFRA)'s Air Quality Grant (£78,800); the Mayor's Air Quality Fund (£80,000); and the City Council's Local Implementation Plan from Transport for London (£140,000). All costs pertaining to the design and implementation, including third party implementation costs, risks and contingencies will be fully funded from this amount.

3.3 The Cabinet Member for Sustainability and Parking is, therefore, recommended to approve the project in principle outlined in this report and the capital expenditure necessary to undertake the works.

4.0 BACKGROUND

4.1 Westminster's car clubs is currently operated by Zipcar and has over 10,000 members and 185 dedicated bays located across the City. It is one of the most

successful car clubs in London due to its significant membership base; making Westminster the largest car club borough in London.

- 4.2 Currently the car club fleet comprises mostly petrol and diesel powered vehicles, although there are two vehicles that are electrically powered. To reduce harmful emissions in the City and to support the sustainable development of the car club, the City Council is working with Zipcar to convert a significant proportion of the fleet to be electrically powered. With that aim Zipcar has already procured 50 plug-in hybrid vehicles. The City Council, through this project, will fund the installation of the recharging points necessary to support them.
- 4.3 As Westminster car club is a membership scheme, only Zipcar car club members will be permitted to use the new electric vehicle charge point bays. Enforcement of this will be carried out by the Council's Parking Enforcement Team. Any non designated car club vehicle found parked in the car club bay will be issued with a PCN.
- 4.4 The maintenance of the charge points will be carried out by Elektromotive via a framework contract. The short term maintenance and electrical cost of the charge points will be covered by the City Council pending the outcome of the Westminster Car Club Strategy. It is estimated that the cost of maintenance will be £25,000 per annum, based upon the current cost of EV points in the borough, though this is offset by Zipcar paying the Council £277,500 annually for the 185 bays they use through the Westminster car club contract.
- 4.5 The current contract with Zipcar has been extended to 30th September 2016 and there is a further 12 month extension provision that we can utilise. Therefore there is scope either to vary the contract if we do extend it or absorb the cost of maintenance into any subsequent re-procurement.
- 4.6 Tackling air quality issues is one of the Better City, Better Lives' priorities. Measures such as *Promoting the use of low emission forms of transport*, and *Reducing emissions from the Westminster City Council fleet* have also been identified in the council's Air Quality Action Plan. In addition, the City Council's own surveys have shown that the 'reducing impact on the environment' was rated high among car club's users's priorities. Carbon reduction and air quality improvements can be achieved with plug-in hybrid vehicles.
- 4.7 For these reasons, the City Council intends to take on additional plug-in hybrid vehicles and, with secured grant funding, to install recharging points in a select number of existing car club bays to support as large a proportion of the new Zipcar hybrid fleet as possible. Potential Car Club bay locations will be investigated in batches to assess their suitability. These will then be submitted to the Executive Director for City Management and Communities for delegated authority in consultation with the Cabinet Member for Sustainability and Parking. Zipcar has identified priority locations as attached in Appendix B. It is estimated that around 20 to 25 recharging points could be installed with the envelope of approximately £300,000.
- 4.8 Additional external funding may be secured in the future to implement more recharging points in car club bays.

5.0 FINANCIAL IMPLICATIONS

- 5.1 Grant funding of £298,800 has been secured from a range of key government stakeholders: the Department for Environment, Food & Rural Affairs (£78,800); the Mayor's Air Quality Fund (£80,000); and Transport for London as part of the the City Council's Local Implementation Plan (£140,000) for 2015-16 financial year. All costs

pertaining to this project will be funded from these grants. All funding will be secured in advance of works.

6.0 LEGAL IMPLICATIONS

- 6.1 The proposed recharging points can be installed under the Town and Country Planning General Permitted Development Order 2015, Schedule 2, Part 12 Class A, which gives permission for the carrying out by a local authority of any *erection or construction and the maintenance, improvement or other alteration of any small ancillary building, works or equipment on land belonging to or maintained by them required for the purposes of any function exercised by them on that land otherwise than as statutory undertakers*;
- 6.2 Traffic Order changes will be carried out in accordance with the Road Traffic Regulations Act 1984.

7.0 CONSULTATION

- 7.1 Zipcar in partnership with the City Council manages the Westminster Car Club and fully supports the implementation of the recharging points.

8.0 PROGRAMME

- 8.1 It is expected that all works will be undertaken and completed by the end of the 2015/16 financial year.

If you have any queries about this Report please contact:
Michelle Lucas-Jones on 020 7641 8142, email mljones@westminster.gov.uk

For completion by the **Cabinet Member for Sustainability and Parking**

Declaration of Interest

I have <no interest to declare / to declare an interest> in respect of this report

Signed: _____ Date: _____

NAME: _____

State nature of interest if any

(N.B: If you have an interest you should seek advice as to whether it is appropriate to make a decision in relation to this matter)

For the reasons set out above, I agree the recommendation(s) in the report entitled **Proposed implementation of electric vehicle recharging points at selected Car Club bays** and reject any alternative options which are referred to but not recommended.

Signed

Councillor HEATHER ACTON, Cabinet Member for Sustainability and Parking

Date

If you have any additional comment which you would want actioned in connection with your decision you should discuss this with the report author and then set out your comment below before the report and this pro-forma is returned to the Secretariat for processing.

Additional comment:

If you do not wish to approve the recommendations, or wish to make an alternative decision, it is important that you consult the report author, the Director of Law, Strategic Director Finance and Performance and, if there are resources implications, the Strategic Director of Resources (or their representatives) so that (1) you can be made aware of any further relevant considerations that you should take into account before making the decision and (2) your reasons for the decision can be properly identified and recorded, as required by law.

Note to Cabinet Member: Your decision will now be published and copied to the Members of the relevant Policy & Scrutiny Committee. If the decision falls within the criteria for call-in, it will not be implemented until five working days have elapsed from publication to allow the Policy and Scrutiny Committee to decide whether it wishes to call the matter in.

Other Implications

1 Resources Implications

No Implications

2 Business Plan Implications

No implications.

3 Risk Management Implications

No implications.

4 Health and Wellbeing Impact Assessment including Health and Safety Implications

The scheme will have a beneficial impact on health and well-being by improving accessibility and safety.

Disruption during works will be carefully managed to minimise negative impacts such as dust and noise.

5 Crime and Disorder Implications

Improvements to the public lighting should help reduce anti-social incidents

6 Impact on the Environment

Existing materials that are taken up will be recycled wherever possible.

7 Equalities Implications

The scheme will not negatively impact those with mobility difficulties.

8 Staffing Implications

No implications.

9 Human Rights Implications

No implications.

10 Energy Measure Implications

No implications.

11 Communications Implication

Residents and business will be notified of the works through a letter drop in advance of the works. Contact details will be displayed on site notice boards.

Appendix B - Prioritised Locations

Confirmed locations

- Carlton Hill 2 bays
- Delaware Road 2 bays
- Frampton Street 2 bays
- Gloucester Terrace 1 bay
- Queensborough Terrace 1 bay
- Sussex Place 2 bays
- Talbot Road 2 bays
- Warwick Square 2 bays
- St James Square 2 bays

Proposed locations

(These are subject to change following site investigations and local consultation)

- Allsop Place 2 bays
- Harewood Avenue 2 bays
- Park West Road 2 bays
- Horseferry Road 2 bays
- Eaton Square 2 bays
- Gloucester Place 2 bays
- Great Cumberland Street 2 bays
- Tufton Street 2 bays
- Wilton Road 2 bays
- Elgin Avenue 2 bays
- Clifton Hill 2 bays
- Acacia Road 1 bay
- Lancaster Gate 1 bay
- Northwick Terrace 2 bays